



NO. PPDC/Admn.(21)/2017-18/5587

Dated:24.02.2018

The Ideal Institute of Management and Technology
16 X, Karkardooma Institutional Area
(Near Telephone Exchange)
Delhi-110092

Kindly Attention:- Mrs **Jasmandeep Kaur**, Asstt. Prof. (Mgt.)

Subject:- College Students/Faculty Training Programme

Dear Sir,

This has with reference to email request received from Mrs Jasmandeep Kaur,Asstt Prof (Mgt.) of your college on the above .

We are pleased to extend support and join hands with your esteemed college and submit here the terms and conditions for your kind perusal.

You are requested to kindly acknowledge acceptance.

Yours Faithfully

(A.K Singh)
Dy. Director

Enclosure: Terms & Conditions

TERMS & CONDITIONS

1. Any type of activity related to trainings like MDP, FDP, Workshop Conferences etc. conducted by *IIMT, Delhi* within campus or outside the campus of *IIMT, Delhi* will be certified by in Association with *IIMT, Delhi* subject to approval of activity including contents and Resource Person profile and submission of registration fee per participant at least one week prior to the day of activity.
2. *IIMT, Delhi* will collect the application from and fee from each participants of programme as per format provided by *MSME-TDC(PPDC), Agra* and submit well in advance to *MSME-TDC(PPDC), Agra*. *IIMT, Delhi* will submit certification charges as agreed mutually program wise for each Programme. Minimum charges shall be @300/- per participants. At the end of each training/Program feed back (as provided by *MSME_TDC(PPDC), Agra*) shall be collected from articipants and submitted.
3. For any kind of activity as mentioned in Point No.1, the certificates will be issued by *MSME-TDC (PPDC), Agra* in association with *IIMT, Delhi* and the cost of the certification will be borne by *IIMT, Delhi*.
4. For any kind of activity as mentioned in Point No.1, the certificates will be issued by *MSME-TDC (PPDC), Agra* in association with *IIMT, Delhi* duly signed by the Principal Director, *MSME-TDC(PPDC), Agra* or any other authorized person and Director, *IIMT, Delhi* or any other authorized person in actual or digital.
5. For any kind of activity as mentioned in Point No.1 by *IIMT, Delhi* all the costs including Venue cost, Resource Person Fee, Refreshments or any other cost relating to the activity will be borne by *IIMT, Delhi* and *MSME-TDC (PPDC),Agra* is not responsible for any cost for such activities conducted by *IIMT, Delhi*.
6. For any kind of activity as mentioned in Point No.1 by *IIMT, Delhi*, if *IIMT, Delhi* requires the services of Resource person from *MSME-TDC (PPDC), Agra* then in that case the Resource person cost as agreed will be borne by *IIMT, Delhi*.
7. *MSME-TDC (PPDC), Agra* can conduct their training programmes at the venue of *IIMT, Delhi* but the consent in writing from both the parties should be there at least one month prior to the day of activity or training programme.



8. For any kind of activity as mentioned in Point No.7 by **MSME-TDC (PPDC), Agra** all the cost will be borne by **MSME-TDC (PPDC), Agra**.
9. For any kind of activity as mentioned in Point No.7 by **MSME-TDC (PPDC), Agra IIMT, Delhi** will charge the fixed rent of venue and refreshment expenses per participant on agreed terms and conditions.
10. For any kind of activity as mentioned in Point No.7 by **MSME-TDC (PPDC), Agra IIMT, DELHI** is not responsible for any kind of cost including study material, resource person, advertisement cost etc.
11. For any kind of activity as mentioned in Point No.7 by **MSME-TDC (PPDC), Agra IIMT, Delhi** is not responsible for the content and feedback of Resource Person as provided by **MSME-TDC (PPDC),Agra**
12. For any kind of activity as mentioned in Point No.7 by **MSME-TDC (PPDC), Agra, IIMT, Delhi** is not responsible for the certification of the participants.
13. For any kind of activity as mentioned in Point No.7 by **MSME-TDC (PPDC), Agra, IIMT, Delhi** is not responsible for any kind of boarding, lodging cost etc. of participants as well as resource person attending the training programme conducted by **MSME-TDC (PPDC), Agra** at the venue of **IIMT, Delhi**.
14. For any kind of activity as mentioned in Point No.7 by **MSME-TDC (PPDC), Agra** if **MSME-TDC** requires the services of Resource person from **IIMT, Delhi** in such kind of training programmes, then the cost of the resource person(s) as agreed, will be borne by **MSME-TDC (PPDC), Agra**.
15. The certification format shall be as per MSME-TDC(PPDC).Agra requirement. MSME-TDC(PPDC).Agra shall insure certificate delivery to IIMT, Delhi before completion of program/training. Necessary soft/hardcopy data shall be provided by IIMT, Delhi to facilitate certification timely.

